

Sample Form for Interviews with References

Candidate _____

Interviewer _____

Reference _____

Date _____

Title _____

Location _____

1. How well do you know the candidate, for how long, and in what capacity?
2. (Describe the position - see attached statement.) How well do you think the candidate fits this position?
3. Comment on the candidate's scholarship and creative achievement. Is he/she a national leader in the discipline?
4. Comment on the candidate's reputation as a teacher and his/her commitment to education and students.
5. Comment on the candidate's administrative skills, including style and ability to manage a budget.

