

## Sample Form for Initial Screening

Name \_\_\_\_\_

Current Position \_\_\_\_\_

Current Location \_\_\_\_\_

Highest Degree \_\_\_\_\_ Year \_\_\_\_\_ School \_\_\_\_\_

Academic Discipline \_\_\_\_\_

<u>Qualifications</u>	<u>Rating</u>	<u>Comments</u>
• Education	_____	_____ _____ _____
• Scholarly accomplishments	_____	_____ _____ _____
• Administrative experience	_____	_____ _____ _____
• Personnel experience	_____	_____ _____ _____
• Budget experience	_____	_____ _____ _____
• Communication skills	_____	_____ _____ _____

**General Comments:**

**Over-all rating** (circle one) *Definitely interested*                      *Maybe*                      *Not interested*

Reviewer \_\_\_\_\_ Date \_\_\_\_\_