Elements of the Portfolio Summary that relate to Teaching and Learning (T/L)

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Associate Dean

October 27, 2015
Focus of my comments

Elements of the Portfolio Summary that relate to Teaching and Learning (T/L)

Tip:
Don’t try this without consulting the CELT web site and staff
Elements that **must** be included

(According to the Faculty Handbook)

- Teaching **philosophy**
- Materials on **performance of responsibilities in teaching and learning**
- Summary of teaching **evaluation data** in tabular form with comparative department norms
6 Categories: T/L in recent portfolios
6 Categories: T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
Categories related to T/L in recent portfolios

• Teaching philosophy, goals, innovations, methods
  – A narrative section of about 1 – 2 pages
  – See examples of dossiers in the provost’s office
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities (Description of accomplishments and impacts in all area)
  - Courses Taught
  - Advising
    - Total advisees by year, Total advisees during period of review
    - Impact
  - Mentoring
    - Undergraduate research/creative
    - Summer interns
    - Freshman Honors mentees
    - Impact
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
  - New courses developed
  - Courses substantially revised
  - Online courses developed
  - Lab notebooks and Course Packs developed
  - Contributions to new majors, minors, certificates
  - Apps, software, etc.
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
- Publications and grants related to T/L
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
- Publications and grants related to T/L
  - Some of you will pursue the scholarship of T/L
    - Teaching becomes public, peer-reviewed and critiqued, and exchanged
    - Joe Colletti will cover ways to illuminate publications and grants
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
- Publications and grants related to T/L
- Summary of student evaluations of teaching
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
- Publications and grants related to T/L
- Summary of student evaluations of teaching
  - Tabular presentation
  - A few pithy quotes from students
  - All courses taught
<table>
<thead>
<tr>
<th>Sem. &amp; Yr.</th>
<th>Course # and title</th>
<th>Credit</th>
<th># of students enrolled &amp; % response</th>
<th>% role in teaching</th>
<th>Overall rating of instructor</th>
<th>Dept mean for overall rating of instructors in comparable courses</th>
<th>Overall rating of course</th>
<th>Dept mean for overall rating for comparable courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2013</td>
<td>ABC 318 Raising Yummy Beans</td>
<td>3</td>
<td>48 enrolled 94% responded</td>
<td>85%</td>
<td>4.5</td>
<td>4.0</td>
<td>4.3</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Scale: 1 = Very Poor, 5 = Awesome
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
- Publications and grants related to T/L
- Summary of student evaluations of teaching
- Peer reviews of teaching
Categories related to T/L in recent portfolios

- Teaching philosophy, goals, innovations, methods
- Teaching, advising and mentoring roles, responsibilities
- Contributions to curricula
- Publications and grants related to T/L
- Summary of student evaluations of teaching
- Peer reviews of teaching
  - peer evaluations of teaching are an important complement to student evaluations of teaching. Format is normally a letter from the peer evaluator. Add excerpts to Tab 2.
What else?

- Teaching related honors and awards
  - College, university, professional society
- Invitations to consult/advise on curricula
- Invitations to share course materials
  and…
  …possibly a teaching improvement plan
  (Not everyone is above average…)
What **NOT** to include

- Course syllabi
- Copies of lecture PowerPoints
- Copies of letters from students
- Reprints
## What Faculty Must Demonstrate

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What About International Engagement?

International Distinction

• Get accepted for a Fulbright award (800/yr)
• Get invited to present:
  – keynote address at an international conference
  – paper at an international conference
  – seminar at an institution abroad
• Research collaboration with a colleague abroad that leads to a publication
• Lead a study abroad program
• Travel to Cancun on a vacation
Scholarly Teaching

Focuses on student learning and “is well grounded in the sources appropriate to the field”

– Lee Shulman, President
  Carnegie Foundation for the Advancement of Teaching
Scholarship of Teaching and Learning

Occurs when “our work as teachers becomes public, peer-reviewed and critiqued, and exchanged with other members of our professional communities so they, in turn, can build on our work. These are qualities of all scholarship.”

– Lee Shulman, President
  Carnegie Foundation for the Advancement of Teaching