Minutes from May 6, 2016 Approved

KC introduced the DCC Planning document, and pointed out that there is supposed to be a Cabinet Secretary. In the future we will rotate the person who takes minutes. Joe Haynes contributed to these minutes.

SVPP update: Dawn Bratsch-Prince

- Total Enrollment about 36,500
- Hired 76 new faculty, 32 retirements, 23 resignations – net increase is 21
- Student to faculty ratio: 19:1
  - Question: How is it calculated? – Dawn will look into the formula and report back.
- A new full time faculty development coordinator has been hired – Katharine Hensley
- Fair Labor Standards Act implementation on December 1, 2016: probably will require a new class of P&S employee (i.e. have exempt class and non-exempt classification which will have to keep track of hours worked and be paid for overtime) There will be a future Chair’s cabinet meeting (November 11) on this topic with Maureen DeArmond, and Emma Mallarino Haughton about Class and Comp and FLSA
- P&S staff who teach: Discussion between Provost and P&S council about which teaching P&S staff should have faculty appointments. There are a number of advisors and career services professionals who teach lower level introductory courses. In many/most cases, their degrees (e.g. counseling psychology) do NOT match the program they teach in (e.g. engineering, business, etc.) making the issue of a faculty appointment very complex.
- Need to define what credentials are required for a faculty hire in a given department for the Higher Learning Commission mid-term report in 2019; PhD?, MS?, DVM? While the HLC does not prescribe such credentials, they do require we have clear definitions of the required credentials within the ISU systems and an explanation of process for exceptions. Some considerations:
  - Can a person with a BS and 15 years of industry experience be named as a lecturer to teach a design course?
  - There could be a global exception for advisors and career services people.
  - Current faculty handbook says ‘faculty rank should only go to someone if they have qualifications for ‘faculty’ rank.

Faculty Senate: - Jonathan Sturm
(Executive Board meetings don’t start until next Tuesday)

- Wants to have open access for research papers; would prefer everyone put papers in ISU digital repository (which is open access); faculty advised to not sign away copyright on submitted papers, (although refusal will usually incur steep page charges)
  - Many agencies require allowing open access for federal funding.
(Christine King) - Regarding the Digital Repository. Faculty member provides CV to library staff - and they are able to get most things on DR. In order to do this, you don’t have to sign away copyright privileges. It is probably something that should be better communicated.

- There will be some institutional support for page charges to help with page charges for open access. It is understood that this support could not cover the costs of making ALL publications open access. (KC: Would this be a topic for another meeting?)
- Jonathan Sturm will send a website link facsen@iastate.edu - there is a CYBOX site for that conference from last spring – very compelling presentation.

- Responsible conduct of research: This is a continuous issue especially for grad student/tech whistle-blowers. Concerns over retribution is the biggest issue.
- Dead week: students want to have no exams on Thursday and Friday of Dead Week
- End of semester student evaluations of faculty: There has been voiced concerns about poor students and students who don’t come to class evaluating faculty; want to maintain anonymity of student evaluators; Note: also need to have good peer-review of teaching. (Another topic for future conversations?)
- Diversity Course offering evaluations needs: do the listed courses meet the need? Interested in successes – look at the Provost Blog – we have a lot of work to do – but we’re making progress. Really hopeful that there will be a transformation
  - Program directors for LGBT and Hispanic Affairs
- Task force on NTE faculty
  - Concerns: more meaningful faculty career paths for NTE faculty
  - Consideration of new faculty professorial titles: teaching professors, professors of practice
  - Will we revisit the situation of NTE research professors? Concerns expressed regarding this policy.

**Future Conversations by Chair’s Cabinet AND Standing Committee Assignments**

It is not clear which standing committees already have or need Chairs Cabinet representation – reviewing those listed on the website and others of interest:

- Provost Budget Advisory Committee – not in existence
- IT Services Advisory Committee – DBP looking in to.
- Library Advisory committee – Sturm is currently on this
- Student Affairs Advisory Committee –
- Work/Life Advisory - Joanne Marshall (SoE)– Mike Wannemuchler – how to get the info back to the DCC since Mike is no longer a member.
- Undergraduate Programs Committee?
- Diversity and Inclusion Committee Representation?
  - Mark Looney – FS EDI Equity Diversity and Inclusion – ex officio member (Steve Freeman)

**Other Topics**

- Upper level tuition….
- Enrollment management?
- Idea for future agendas – have a ‘Hot Topic’ brought to the group from each college.
Next Meeting is October 14. Current agenda item: Discussing the ‘Factual Information Summary for P & T’.

Minutes by Joe Haynes and Kristen Constant 5 Sept. 2016